

COMPETITION DIRECTORS MEETING

August/September 2013



- Competition Packet Contents
 - Masters (for you to make copies) – can be found on www.uhsaa.org
 - UPDATED Judging Sheets (Military, Dance, Character)
 - Routine Judge Master Sheet
 - Penalty Sheet
 - Floor Penalty Sheet
 - Penalty Master Sheet
 - Footwear/Accessories Declaration Sheet
 - Judges Evaluation Form
 - Region Competitions ONLY
 - Region Competition Declaration Form
 - Region Judge Request Form
 - Sportsmanship & Scoring sections of the UHSAA handbook

- Judges
 - Region Competitions
 - You will be emailed a list of eight judges for each region and what they are expecting to be paid (judging fee and mileage).
 - Make sure you give the host school enough time to cut the checks so you have them to give to the judges, tabulator, etc. the day of your competition (if the district allows).
 - The head judge will be assigned by the arbiter.
 - Make arrangements ahead of time for someone to call Drill Down.
 - If this person is a judge they usually get an extra \$10.00 added on to their check.
 - Invitational Competitions
 - Each invitational competition is responsible for hiring ALL their own judges. UHSAA asks that you do the following:
 - Do not have a state routine judge work the same classification they will be judging at the state competition (5A, 4A, 3A, 2A or 1A) if possible.
 - State penalty judges are encouraged to judge the same classification as they will be judging at state.
 - Try to hire one “newer” judge for each set of judges you have (they will be highlighted on the list of certified judges).
 - Email a finalized list of your judges to Becky Anderson at UHSAA via Competition Director Planning Sheet.
 - All sanctioned UHSAA competitions must use a certified competition director, five (5) certified routine judges, three (3) certified technical judges, and a certified tabulator in all classifications. *Five routine judges are not required in the solo category.* When teams compete facing both sides at invitationals there should be three (3) certified technical judges on each side.
 - OUTSIDE FOOD and DRINKS: **Teams** should be allowed to bring in small amounts of food/water to get them through the day.
 - ***All solo/auxiliary divisions follow must follow the same rules as the state competition categories. Any violations must be penalized accordingly.***
 - Make sure ticket takers know all UHSAA passes need to be accepted for admission.
 - Don't allow teams to have stunts/movement approved by ANY judge the day of competition (especially just before the competition begins).
 - Questions should be sent to www.uhsaa.org prior to the day of competition.

- Tabulators
 - Vicki Olsen – UHSAA head tabulator.
 - A list of certified UHSAA tabulators will be made available to you. All competition directors are responsible for hiring their own certified tabulator.
 - Make sure you know where the tabulator will be set up and make arrangements for either you or the tabulator to bring/supply what they need (computer, printer, paper, copy machine, table space, etc.)
 - Assign a dedicated runner to the tabulator. Make sure he/she knows that is their primary job (don't watch the competition unless given permission by the tabulator).

- Budget
 - MONEY IS TIGHT!!!
 - Regions competitions are becoming too expensive to run and are on the verge of extinction! We need to cut costs.
 - No more judges or coaches/team gifts or expensive meals!
 - However, if your region does approve meals for officials, let the judges and tabulator know so they are prepared.
 - **Make sure you get the budget approved by your region before you spend anything!**
 - Don't forget to include your pay as the competition director.

- Get the lay of the land
 - Make arrangements to go to the host school and meet the administrators, custodians, athletic director, etc.
 - Decide where everything is going to go.
 - Keep coaches, judges, and tabulators apart from each other (completely separate rooms).
 - See for yourself where the best place to line-up props, put team rooms, tabulation room, hospitality room.
 - Make sure there aren't any obstacles (middle bars on doors, etc.).

- Tie Breaker Rule
 - Go over handbook instructions.
 - There should NEVER be any form of discussion between judges on who will win the tie. Everything should be done confidentially.

- Sportsmanship Rule
 - Go over handbook instructions.
 - Know ahead of time who is on the Tournament Committee (make sure they know too) and have them readily available during the competition.
 - Members of the Tournament Committee may include, the competition director, tabulator, host school principal, host school athletic director, etc.

- Video Review
 - Because there is no more Prop or Novelty categories there will be NO video review allowed by technical judges.

- Submissions & Deadlines (send, email or fax all to UHSAA attn. Becky Anderson)
 - Region Judge Request Form (to Kellie) – by midnight on the first Friday in October (4th)
 - Competition Director Planning Sheet – shortly after completion of competition
 - Region Competition Declaration Form – by midnight on Saturday, January 25, 2014
 - Region Tabulation Sheets - by midnight on Saturday, January 25, 2014
 - Region DVD – by midnight on Wednesday, January 29, 2014

- Questions
 - Never hesitate to contact Kellie or Becky if questions arise.
 - Kellie Chamberlain – kelliechamberlain@msn.com / CELL #: (801) 949-5355
 - Becky Anderson – anderson@uhsaa.org / UHSAA #: (801) 566-0681