

Rules and Regulations

I. Festival Management

- A. Purposes and Responsibilities
1. The UHSAA Music Committee consisting of representatives of the Utah High School Activities Association, the Utah State Office of Education, and the Utah Music Educators Association, shall be responsible for the formulation and administration of rules and supervision of the organizational structure necessary to administer uniform, consistent, quality region and state music festivals and other inter-school music activities.
 2. The UHSAA Music Committee will recommend region and state festival chairs to be approved by the UHSAA Executive Committee. The region and state festival chairs constitute the Music Festival Advisory Committee which is chaired by a designated member of the UHSAA Music Committee and meets biannually for orientation, periodic review of rules and regulations, management of music festivals, and other purposes as determined by the UHSAA Music Committee.
 3. The region festival chair is the liaison between local music educators in a specific region and the UHSAA. It is the responsibility of the region festival chair to call periodic meetings of the music educators in the local region to plan music festivals other inter-school music activities, to serve as chair for all festivals in the local region in order to assure that each is administered in compliance with UHSAA rules and regulations, and to meet with the Region Board of Managers when the need arises.
 4. The music director of the host school is responsible for the physical arrangements necessary for effective management of the music festival, such as securing and paying adjudicators, scheduling space and events, and providing chairs, stands, risers, pianos (adequately tuned), large percussion equipment, public address system, tables for adjudicators, seating charts, student aids, ushers and recording equipment for adjudicators. The region festival chair is expected to distribute and collect adjudication forms, approve festival scheduling, assimilate and disseminate festival results to directors, and work cooperatively with state festival chairs in submitting required materials for state festivals according to published schedules and guidelines.
- B. Eligibility Lists for Music Festival Participation
1. UHSAA eligibility lists are due for music no later than February 26, 2010.
 2. UHSAA eligibility lists for the Region and State Jazz Festival and the Region and State Solo & Ensemble Festivals must be electronically entered through the ADnet program accessed from the UHSAA home page (uhsaa.org). See your school's athletic director for assistance because ADnet is password protected.
 3. Marching Band, Orchestra, Concert Band and Large Group Choral do not require eligibility lists.
- C. Eligibility Requirements for Music Festival Participation
1. A participant must be enrolled and in good standing in the high school music program which is being taught by a teacher certified by the Utah State Board of Education. If a school has no music program, #C3 is invoked.
 2. Because music activities are curriculum related and designed to serve those students who have chosen to study music through the school program, a participant must be enrolled in a school music class or be a member of a school band, orchestra or choir during the current school year to be eligible to participate in the instrumental and/or vocal events at the region and state music festivals.
 3. All participants must be approved for participation in the music festival by the administrator of the member school in the region where the student is in attendance. An accompanist may or may not be a student participant. However, all participants in ensembles must be students.
 4. Participants in region and state music festivals must be eligible by UHSAA standards.
- D. Eligibility Requirements for Adjudicating Festivals
1. In order to qualify as an adjudicator one must successfully complete the adjudication seminar available on-line through the Utah Music Educators Association and receive certification in one or more areas of specialization .
 2. To remain eligible, all adjudicators must recertify once every four years by completing an adjudication seminar presented by the UMEA.
 3. If an adjudicator receives a number of substantial negative evaluations he or she may be removed from the UMEA list of certified adjudicators by action of the UHSAA Music Committee. Reinstatement may be granted one time only through completion of a UMEA adjudication seminar.

4. An adjudicator must never be alone with a participant and must always have another performer, adjudicator, parent or observer present in the room.
- E. Ratings
1. Ratings may include pluses or minuses for each entry with the maximum (highest) rating being a (I).
 2. Guidelines for ratings follow:

RATING I—Superior—A first-rate performance for the event and the class of participants being judged. To receive a superior rating a performance must meet the highest expectations in every category of adjudication. **Memorization of instrumental solos is optional. Vocal soloists must perform from memory.**

RATING II—Excellent—A commendable performance showing a high standard of musical accomplishment but lacking in one or more of the characteristics of a superior rating. Music may be used.

RATING III—Good—An average performance lacking in several characteristics of a superior rating. Music may be used.

RATING IV—Fair—A below average performance requiring many specific improvements.

RATING V—Poor—A performance lacking sufficient preparation and exhibiting major deficiencies.

II. General Requirements

- A. Official adjudication and entry forms must be used by each school music teacher for all UHSAA sanctioned music festivals. These forms can be obtained at the *Utah High School Activities Association website*: <http://www.uhsaa.org/music/>. These forms must be filled out using the internet browser. Handwritten forms will not be accepted. All adjudication forms must be filled out completely and accurately, and submitted on time by each music teacher entering students for a UHSAA sanctioned festival. It will be required for the state solo and ensemble festival that region festival chairs enter all region results on line at the web address listed above. Hard copies will not be accepted for entries, but hard copies must be forwarded to the scheduler after region competition.
- B. Scores or individual parts of a score if not published, copies of solos, and/or lead sheets must be provided for the adjudicator with measures numbered. Adjudicators may grade one level lower if the above is not provided with the measures numbered.
- C. The use of photocopied or otherwise reproduced copies of published music must comply with the United States Copyright Law. If an unauthorized reproduction of published music is used an adjudicator may give a "no rating."
- D. Music is an interactive art form and as such live accompaniment is required.
- E. Uninvited communication with the adjudicator may result in the disqualification of the entry.
- F. Region and state festival adjudicator fees are \$85 half day and \$130 for a full day. Drivers will be reimbursed .36 cents per mile for all miles traveled over 50 miles roundtrip. The UHSAA Music Festival Adjudication Contract should be kept by the school issuing a check for the adjudication fee and mileage. A second copy should be sent to the Region Board of Managers if reimbursement for this expense is requested.
- G. Students and directors are encouraged to view festivals as a valuable listening and evaluating experience in addition to their involvement in performance. Participants should spend as much time as possible filling the role of critical yet appreciative members of the audience. Region large group festivals will comply with the *Statement of Principles for Music Festivals*, as prepared by the Utah Music Educators Association.

III. Region Festivals

- A. Region Solo and Ensemble Festival
 1. It is strongly recommended that an individual student not enter more than three solo and/or ensemble events.
 2. It is recommended that regions recognize only those categories which will be held at state competitions as they submit entries for region festivals (see Section IV-A-2).
 3. Recommended Region Festivals

a. Marching Band Festival	October
b. Vocal Solo and Ensemble Festival	March
c. Instrumental Solo and Ensemble Festival	March
d. Jazz Ensemble Festival	March
e. Orchestra Festival	April

- f. Choral Festival (large group) April
- g. Concert Band Festival April
- 4. It is required that entrants use music of a recital nature grade III level or above. The current *New York State Music Association Manual* and/or the *MENC Selected Music Lists* are recommended. (A good resource is www.jwpepper.com). Soloists or groups qualifying for state may change their selections between region and state festivals. If less than one half of an ensemble are new members then it is considered the same ensemble and only one selection may be performed. An ensemble qualifying for state may change no more than one half of its personnel.
- 5. A soloist shall not perform a selection he or she has used at any evaluative festival in any previous year. Each soloist must select music at least one grade more difficult if he or she received a superior rating the previous year. If more than one half of an ensemble is replaced by new members, it shall be considered a new ensemble in regard to repetition. The ruling on repetition applies to both soloists and ensembles.
- 6. All instrumental choirs (string, woodwind and brass) shall have a minimum of 8 members and shall not exceed 25. In all other types of instrumental ensembles there shall be no duplication of parts. Chamber choirs shall have a minimum of 16 members and shall not exceed 32. With the exception of chamber choirs, vocal ensembles shall be limited to four singers on a part. Chamber choirs are defined as mixed voices. All others may enter as vocal ensembles.
- 7. Only instrumental and chamber choirs may be conducted.
- 8. All string, woodwind, and brass ensembles must adhere to prescribed instrumentation listed on the conductor's score.
- 9. No piano duets or concertos are to be accepted for adjudication at Regional or State Festivals.
- 10. Soloists and small ensembles may perform only one selection or portion thereof not to exceed the following playing times: (See Item 6 for size limitations.)

	Ensembles	Solos
Piano		6 minutes
String	7 minutes	6 minutes
Woodwind/Brass	6 minutes	5 minutes
Vocal	5 minutes	4 minutes
Percussion	10 minutes	6 minutes

- 11. At the end of the allotted performance time the adjudicator may ask the ensemble or soloist to stop. Large ensembles and choirs may perform more than one selection but must stay within the following time limits:

	Total Time
String Choirs	12 minutes
Woodwind Choirs	12 minutes
Brass Choirs	12 minutes
Large Percussion Ensembles	12 minutes
Chamber Choirs	12 minutes

At the end of the MAXIMUM PERFORMING TIME, the monitor or adjudicator may signal the group to stop. The following items MUST fall within the total time limitation: setup time, limited tuning, performance time, and vacating the performing area.

- 12. Solo and ensemble participants may only attend the region solo and ensemble festival for his or her school of eligibility.

B. Region Large Group Festivals

- 1. Teachers who are in their first or second year in their current position and who participate in the festival may have the option to receive critique only and no rating.
- 2. Rules and regulations:
 - a. Large group festivals should be held on a region basis. It is recommended that the following groups be included: band, orchestra, string orchestra, chorus for low voice range, chorus for high voice range, and mixed chorus. To make the festival experience worthwhile, as large a number of events as possible should be scheduled.
 - b. Groups shall not perform a selection they have used at any adjudicated festival within the last five years.

- c. The amount of time allotted each performing group should be regulated by the festival chair according to the number of groups participating. Suggested time for vocal groups is 20 minutes, and for instrumental groups 30 minutes. This time allotment includes setting up, performing, and leaving the stage.
 - d. Ratings: (See ratings under IE, #1-2)
 - e. All awards and/or other forms of recognition for large group festivals must conform with the regulations of the Utah High School Activities Association. (See *UHSAA Handbook By-Laws*, Article IV, Section 4.)
 - f. Regions are encouraged to include sight reading as part of their large group festival activities. Reading materials should be at least one class below that of the numbers performed by the group. Procedures can be decided by directors of participating schools.
 - g. It is recommended that there be three adjudicators for each large group festival.
3. Directors are discouraged from requesting to participate in another region festival; however, under extremely unusual circumstances, a school may appeal to a Region Board of Managers in a classification of equal or greater size (i.e., a 3A school may only participate in a 3A, 4A or 5A region festival). The request must be submitted in adequate time for the Region Board of Managers to consider the request. Note: Solo and Ensemble participants may only attend the region festival for his or her school of eligibility.
- C. Region Jazz Ensemble Festival
- 1. Each jazz ensemble is required to perform at least one swing and one ballad or combination thereof. The emphasis should be on jazz, not rock, and the judges will be so informed.
 - 2. Each ensemble will be allowed a total of 20 minutes which includes setting up, performing, and leaving the stage. To facilitate the 20 minute time limit, ensembles are encouraged to use the standard block setup. A warm-up room will be available one-half hour prior to a band's scheduled performance time.
 - 3. Points will be deducted for doubling. Example: two alto saxophones playing the first part at the same time or at different octaves. However, the lead trumpet part being played down an octave by another ensemble member will be legal. Using two like instruments at different times is permissible. However, it is the ensemble's responsibility to make it obvious there is no doubling of parts.
 - 4. Directors are discouraged from requesting to participate in another Region Jazz Festival; however, under extremely unusual circumstances, a school may appeal to a Region Board of Managers in a classification of equal or greater size (i.e., a 3A school may only participate in a 3A, 4A or 5A region festival). The request must be submitted in adequate time for the Region Board of Managers to consider the request.

IV. State Festivals

A contract is formed when participant entries are submitted to a state festival chairman and the school will be fined \$25 for each "no show."

- A. State Solo and Ensemble Festivals will be held with the following designations:

NOTE: Because of the large number of participants, performances will be scheduled at the discretion of the state festival chairman and all entrants must perform as scheduled. Items in III, A, 4-11 also apply to the State Festival.

Northern Festival

Regions 1, 2, 5, 6, 11, 14 (Layton Christian, No. Summit, Rowland Hall, So. Summit, Waterford), 16, 17

Southern Festival

Regions 3, 4, 7, 8, 9, 10, 12, 13, 14 (Maeser, Rockwell), 15, 18, 19, 20

- 1. Only soloists and ensembles receiving superior ratings (1) at a region festival, qualified according to 4b below, and correctly nominated by a region festival adjudicator may participate in the State Solo and Ensemble Festival. A (I-) is not acceptable.
- 2. Any entry receiving a Superior (I) Rating is eligible to participate in the State Festival except for piano entries. Piano entries are limited to 1 (one) entry multiplied by the number of schools in the region. Piano entries must also qualify by receiving a Superior (I) Rating.
- 3. The Region Festival Adjudicators will determine the entrants for the State Festival according to the above formula. In addition:
 - a. An adjudicator's nomination must be included on the adjudication sheet. The adjudicator should place his/her initials in the space for state nomination located on the form near the rating.
 - b. Music performed must be of a recital nature, grade III or above (see III, A,4).

4. Procedures for submitting entries:
 - a. **Four weeks** before the state festival, each **high school music teacher** qualifying students for the state festival shall submit an official "UHSAA Ensemble Festival Entry Form" and/or a "Solo Festival Entry Form" to the region festival chair. These completed forms must be accompanied by a photocopy of the region festival adjudication form that validates each entrant. Failure to do so, will forfeit the opportunity for student participation.
 - b. **Three weeks** before the state festival, the **region festival chair** shall electronically submit the region entries to the **State Festival Scheduler** through the Music Page on the UHSAA website (uhsaa.org). Click on "**State Festival On-line Entries**." You must disable your browser's pop-up blocker to enter the password. Entries received after this deadline will be fined \$200.00 for the first week late. Entries received more than one week late will not be scheduled.
 - c. **Two weeks** before the state festival, each **region festival chair** shall submit a NEW adjudication form for each entry submitted electronically to the **State Festival Scheduler** listing the selection to be performed at State. All fines still apply.
 5. Awards:
 - a. Soloists receiving a superior (I) rating will be awarded medals and certificates.
 - b. Soloists receiving superior minus (I-) ratings will be awarded certificates.
 - c. Ensembles receiving superior (I) ratings from all judges will be awarded a certificate, suitable for framing.
- B. State Jazz Ensemble Festival
- NOTE: Items contained in III, C, 1-3, also apply to State Jazz Ensemble Festival.
1. Only ensembles receiving two One (I) ratings at a region festival may participate in the state festival. Ratings from a third judge must be no lower than a I-. This applies to all State Large Ensemble Festivals.
 2. Procedures for entering State Jazz Ensemble Festival:
 - a. **Two weeks** before the state festival, the **region festival chair** shall electronically submit the region entries to the State Jazz Festival Director through the Music Page on the UHSAA website (uhsaa.org). Click on "**State Festival On-line Entries**." You must disable your browser's pop-up blocker to enter the password. Entries received after this deadline will be fined \$200.00 for the first week late. Entries received more than one week late will not be scheduled.
 - b. **Two weeks** before the state festival, each **region festival chair** shall also submit a NEW adjudication form for each entry submitted electronically to the **State Jazz Festival Director** listing the selection to be performed at State. All fines still apply.
 3. Each participating ensemble should bring three cassette tapes for use by adjudicators in taping additional comments.
 4. A minimum of four adjudicators will be hired for adjudication of the state jazz festival. Adjudicators will adjudicate each ensemble's performance. At the conclusion of an ensemble's performance, an adjudicator will meet with the ensemble for sight reading.
 5. Appearance and deportment will be adjudicated by the State Jazz Ensemble Festival Chair or a designated representative. While uniforms are not required, dress and deportment should be appropriate to the occasion.
 6. Awards:
 - a. Plaques will be presented to all Jazz Ensembles receiving superior ratings.
 - b. Plaques will be presented to all Jazz Ensembles receiving sight reading superior ratings.
 - c. Outstanding soloists will be selected and awarded certificates in recognition of their performance.