

## 2011-12 UTAH HIGH SCHOOL ACTIVITIES ASSOCIATION OFFICIALS' DIRECTORY

Robert C. Cuff, Executive Director

Bart S. Thompson, Assistant Director

Becky C. Anderson, Assistant Director

Kevin M. Dustin, Assistant Director

Mike Petty, Supervisor of Officials

### BASEBALL

SLC, North Phil Leonard – [refphil43@yahoo.com](mailto:refphil43@yahoo.com) (801)201-6166  
Provo, South Lyle Mangum- [lmangum@alpine.k12.ut.us](mailto:lmangum@alpine.k12.ut.us) (801)400-0185

### BASKETBALL

SLC Area Neal Hunt – [d\\_neal\\_hunt@yahoo.com](mailto:d_neal_hunt@yahoo.com) (801)450-9258  
SLC Area Bret Kinghorn- [bret@davisbenefits.com](mailto:bret@davisbenefits.com) (801)652-1423  
Ogden Area Bruce Allen – [bga73@msn.com](mailto:bga73@msn.com) (801)698-4289  
Provo Area Russ Carter – [russ\\_carter@byu.edu](mailto:russ_carter@byu.edu) (801)592-5943

### FOOTBALL

Board President Chris Swank- [clswank@msn.com](mailto:clswank@msn.com) (801)244-4748  
SLC Area Jay Weight- [jayweight@osisbb.net](mailto:jayweight@osisbb.net) (801)448-2955  
Ogden Area Todd Rasmussen- [toddrass@msn.com](mailto:toddrass@msn.com) (801)726-0747  
Provo Area Bob Krommenhoek – [krommenhoek11@hotmail.com](mailto:krommenhoek11@hotmail.com) (801)836-2822

### SOFTBALL

SLC Area Larry Colledge – [southcut1@aol.com](mailto:southcut1@aol.com) (801)243-0893  
Ogden Area Frank Stevens – [frankstevens99@yahoo.com](mailto:frankstevens99@yahoo.com) (435)452-1112  
Provo Area Russ Carter – [russ\\_carter@byu.edu](mailto:russ_carter@byu.edu) (801)377-8274

### SOCCER

President Todd Hyer – [hyfive@mindspring.com](mailto:hyfive@mindspring.com) (801)553-0931  
Assigner Sherry Griffiths – [refsrus@xmission.com](mailto:refsrus@xmission.com) (801)916-8418

### VOLLEYBALL

SLC Area Jackie Parker – [jackiesparker@gmail.com](mailto:jackiesparker@gmail.com) (801)979-7474  
Ogden Area Bruce Miller – [bamiller@digis.net](mailto:bamiller@digis.net) (801)458-4939  
Provo Area Terri Lewis – [imtlewis@msn.com](mailto:imtlewis@msn.com) (801)362-5979

### WRESTLING

UWOA  
NUOA Chapter Kemp Barney – [powell\\_n\\_it@yahoo.com](mailto:powell_n_it@yahoo.com) (801)494-4414  
SUOA Chapter Brett Dennett – [sheileed@aol.com](mailto:sheileed@aol.com) (435)703-2738

### SOUTHEASTERN UTAH OFFICIALS' ASSOCIATION

Football Craig Johnson – [cjohnson@archcoal.net](mailto:cjohnson@archcoal.net) (435)820-0237  
Basketball Norm Richardson – [ashjodi@etv.net](mailto:ashjodi@etv.net) (435)749-1209  
Volleyball Tab Weihing – [wonderref78@etv.net](mailto:wonderref78@etv.net) (435)749-1454

### VERNAL/UINTAH OFFICIALS' ASSOCIATION

All Sports Mike Davis – [mcdavis@vernalcity.org](mailto:mcdavis@vernalcity.org) (435)722-8173

### CENTRAL UTAH OFFICIALS' ASSOCIATION

All Sports Karl Anderson – [karlanderson5@yahoo.com](mailto:karlanderson5@yahoo.com) (435)979-1537

### SOUTHERN UTAH OFFICIALS' ASSOCIATION

All Sports Kevin Eldredge – [bowana@hotmail.com](mailto:bowana@hotmail.com) (435)691-0873

## **FORWARD TO OFFICIALS GUIDEBOOK**

Schools have commissioned game officials to assist them in the educational development of their youth through athletic competition. The proper operation of such a process requires that officials be independent, impartial and responsible to the people they serve. You are not here to dictate but rather to facilitate.

In recognition of these expectations, a code of ethics has been established. The purpose of this code is to establish minimum guidelines for ethical standards of conduct for all officials at all levels.

### **OFFICIALS CODE OF ETHICS**

An official, as an independent contractor, must . . . . .

- Devote time, thought and study to the rules of the game and the mechanics necessary to carry out these rules so that one may render effective and credible service in a fair and unbiased manner.
- Work with fellow officials and the state association in a spirit of harmony and cooperation in spite of differences of opinion that may arise during debate of points or rules at issue.
- Resist every temptation and outside pressure to use one's position as an official to benefit oneself for any reason.
- Under all circumstances, avoid promoting the special interest of any person or group of persons other than the athletes being served.
- Constantly uphold the honor and dignity of the avocation in all personal conduct and relations with the student athletes, coaches, athletic directors, school administrators, colleagues and public; to be a worthy example to the athletes under one's jurisdiction.
- Be prepared both physically and mentally; dress according to expectations and maintain a proper appearance that is befitting the importance of the contest.
- Remember and recognize that it is important to honor contracts regardless of possible inconvenience or financial loss.
- Never use the news media to vent anger against any administrator, coach, player, fellow official, or UHSAA.
- Not smoke or use any form of tobacco on or in the vicinity of the school property or playing area. Never drink or partake of any alcoholic beverages or use any drugs on the day of a contest in which you will be officiating. Officials should not attend high school contests in which they will or may work while partaking of tobacco or alcoholic products.

Every member of the officiating profession carries a responsibility to act in a professional manner. The conduct of any official influences the attitude of the public toward the profession in general, as well as toward the individual official in question. Represent yourself with integrity and pride!

## 2011-2012 UHSAA OFFICIAL'S PAY SCALE

<u>SPORT</u>	<u>VARSITY</u>	<u>J.V./SOPH</u>	<u>POST SEASON</u>
Baseball	\$50.00	\$40.00	\$55.00
Basketball	\$55.00 (2 officials)	\$40.00	\$60.00
	\$50.00 (3 officials)		\$60.00
Football	\$55.00 (4 officials)	\$40.00	\$60.00
	\$53.00 (5 officials)	\$40.00	\$60.00
Soccer	\$49.00 (Referee)	\$30.00	\$52.00
	\$33.00 (Linesman)	\$30.00	\$52.00
Softball	\$40.00	\$35.00	\$45.00
Volleyball	\$40.00 (R1)	\$28.00	\$45.00
	\$33.00 (R2)	\$28.00	\$45.00
Wrestling	\$49.00	\$35.00	*see wrestling pay below

- Volleyball Tournament per match: \$28.00 for varsity and \$23.00 for sub-varsity (per best of 3)  
\$33.00 for varsity and \$28.00 for sub-varsity (per best of 5)
- Softball Tournament per game (with a maximum time limit of 90 minutes): \$33.00 per game

Officials may not be paid more or less than the fee amount stated above. Schools may, however, offer a meal or meal stipend not more than \$10 per person if needed to support officials in difficult travel areas.

### Mileage Reimbursement:

Driver: **\$.40** per mile for all miles over 50 that the official has driven.

Rider: \$.05 per mile for all miles traveled over 50.

Assigners will make every effort to assign officials to games in an effort to reduce mileage fees to schools.

### **\*WRESTLING TOURNAMENT PAY SCALE (14 WEIGHTS)**

#### VARSITY

Dual meet value: \$49.00

#### JUNIOR VARSITY

Dual meet value: \$35.00

Individually bracketed wrestling tournaments pay \$49.00 (varsity) and \$35.00 (sub-varsity) per 14 individual matches wrestled (dual equivalent), or \$3.50 (varsity) and \$2.50 (sub-varsity) per individual match. The total amount is then divided among the officials assigned. Example: an 8 man bracket typically involves 12 matches per weight class if there are no byes, for a total of 168 matches. 168 matches divided by 14 equals 12 duals equivalent multiplied by \$49.00 (varsity) for each dual equivalent equals \$588.00 total pay divided by the number of referees who officiated the tournament. If three referees officiated, each would receive \$196.00 (\$588 divided by 3). Figuring by individual match: 168 matches multiplied by \$3.50 (varsity) per match equals \$588.00 divided by the number of referees equals the amount each is to be paid. Byes do not count as matches, forfeits and defaults do count.

Dual meet wrestling tournaments are paid for each dual officiating in accordance with the above rates.

Region wrestling tournaments pay the same rate paid for regular season tournaments.

State wrestling tournament pays a base rate of \$175.00 per day.

Mileage is added for each official as well.

- Dual meet values will dictate the cost of ALL tournaments except the State Tournament.
- Add \$.40 (driver) per mile and \$.05 cents (rider) per mile over 50 miles to all dual meets and tournaments.
- Byes in tourneys may be deducted out of the pay but exhibition matches will be paid \$2.50 per bout.

## STATE WRESTLING MEETS

Officials will be paid for state tournaments per day according to the following table:

- 1) \$175.00 per day fee
- 2) \$10.00 per-diem if meals are not provided.
- 3) \$.40 cents (driver)/\$.05 cents (rider) per mile for all miles traveled over 50 miles.
- 4) Each official is required to attend at least one weigh-in as part of the fee.
- 5) Other expenses as approved by UHSAA. (room expenses, etc.)

### GENERAL PAYMENT INFORMATION

1. A \$10.00 per diem will be paid when deemed applicable by a UHSAA representative for all state post-season contests.

2. Officials should, if possible, be paid at the contest site prior to the start of the contest. However, if a school does not have the check ready, or it is made out incorrectly due to late changes, the school administrator should mail the payment as soon as possible. **Payment should be received within 10 days of the contest date.** Officials are required to sign-up and have an active RefPay account. This will accommodate those schools currently using RefPay as the vehicle for payment of officials.

3. Officials shall receive one fee per contest. In the case where an official works a game shorthanded, it is recommended that he/she should be paid half a game fee in addition to a full game fee. Schools should contact the UHSAA office when this occurs. In rare cases where a game is assigned by the arbiter to be worked shorthanded, schools are encouraged to pay the extra half game fee.

4. Officials and schools shall not be permitted to negotiate fees or mileage less than those printed in this manual and in the UHSAA Constitution and By-laws.

5. RefPay will be used by the UHSAA for state tournament games. Payment for working a state tournament game could take a few days from the conclusion of the state tournament.

6. Should a contest be stopped because of conditions beyond the control of the officials (weather, power outage, etc.) before the contest is started and after the officials arrive at the site or before the contest is one half completed, the officials will be paid 1/2 a game fee plus the mileage. Should the contest be more than one-half completed, the officials will receive the standard amount paid for a completed game plus mileage.

In the event **less than half the game** was played, every effort will be made by the arbiters to assign the same officials to the game, however, if that cannot occur, the new officials should be paid a full game fee plus mileage to complete the game. If the same officials come to finish the game they should be paid 1/2 game fee plus mileage. **If more than half the game** has been played and different officials come to the game, they should be paid 1/2 game fee plus mileage. If the same officials come to finish the game they should only be paid mileage as they received a full game fee when the game was suspended (refer to Article VIII for the Suspended game procedure).

Note: in the event a two-person system is used in a varsity soccer game, each official should be paid the \$49.00 referee fee for the contest plus mileage.

**ARTICLE I**  
**REGISTRATION**

**SECTION A - Dates**

All officials must complete their online registration from June 15-July 31, 2011 in order to receive the \$10.00 discount for each sport. Officials registering after July 31<sup>st</sup> will need to submit payment for the standard fee.

**SECTION B - Forms**

A registration form (www.uhsaa.org) must be submitted with each official's annual registration fee. Payment of the registration fee does not guarantee game assignments. **There will be no refunds.**

**SECTION C - Physical Examinations**

Physical examinations are not required, however, it is highly recommended that each official have a thorough physical examination annually.

**SECTION D - Registration Fees**

	<b><u>Before July 31<sup>st</sup></u></b>	<b><u>After July 31<sup>st</sup></u></b>
Baseball, Volleyball, Wrestling and Soccer	\$45.00	\$55.00
Basketball and Football	\$50.00	\$60.00
Soccer	\$55.00	\$65.00

**There will be a \$20.00 charge for any returned check.**

**ARTICLE II**  
**OFFICIAL'S RESPONSIBILITIES**

**SECTION A - Attendance at meetings**

The local officials association will decide the required number of meetings to be attended per sport. **THE REQUIRED NUMBER OF MEETINGS MUST BE ATTENDED TO BE ELIGIBLE FOR POST SEASON ASSIGNMENTS.**

NOTE: The aforementioned requirements may be altered where distance, time and travel are involved, and any exceptions granted by the local board.

**SECTION B - Clinics**

Officials are expected to attend the pre-season new rules clinic or view the UHSAA on-line clinic (www.uhsaa.org). Attendance at the pre-season clinic or viewing the UHSAA on-line clinic is **REQUIRED to be a certified official.** The deadline to view the clinic online is posted on the UHSAA website.

**SECTION C - Tests**

1. All officials must take and pass the Part 1 examination on the rules and regulations of each sport they are registered to work. Information regarding the link to the test can be found on the UHSAA website (uhsaa.org). The test is open book and must be taken on-line. Each official must create an account in order to take the test. You must receive a score of 80% or higher in order to pass and become a certified official. An official may take the test more than once; however, after two attempts a \$15.00 charge per submitted test will be assessed by the UHSAA. No games will be assigned until fees are paid. An official must pass the Part I test to be certified to work UHSAA contests.

2. A Part 2 exam must also be passed to qualify for post-season assignments. While retakes are allowed for the Part 1 exam, there are **NO RETAKES ALLOWED** for the Part 2 exam. Officials must pass the Part 2 exam with a minimum score of 90% to be eligible to work post-season contests. **Part 2 exams are open book and will be taken online.** There are no exceptions with regard to the deadline for the Part 2 exams. **DEADLINE TO TAKE PART 2 IS 14 DAYS FROM THE BEGINNING TEST DATE.**

## **SECTION D - Turn Backs/Closed Dates**

A list of "closed dates" must be entered into the Arbitersports.com as soon as available, but before the first contracts are issued. It shall be the official's responsibility to inform the arbiter of any changes in availability immediately. If the arbiter does not receive this information, he will assume there are no "closed dates" for the official and all games subsequently not accepted will be considered "turn backs." Closed dates must be entered into Arbitersports.com before contracts are sent out (no later than 15 days before the first game) or they will be considered "turn backs." Any official with more than two (2) turn backs in any contract period may be in jeopardy of losing future games and consideration to officiate post-season games.

## **SECTION E - Personal Appearance**

Officials shall have a professional appearance at all times. Hair shall be kept clean and presentable and not impair vision. Neatly trimmed mustaches are permissible. Officials shall also be required to maintain uniforms and equipment. Any exceptions must be approved by the association board or UHSAA office.

## **SECTION F - Patch**

Patches will not be permitted, unless prior approval from the UHSAA executive staff. The use of association patches is often a sign of pride and unity. Association presidents should address the UHSAA in writing with formal request and design specifics in order to gain permission to wear a uniform patch.

## **SECTION G - Ratings**

To aid the officials associations in its responsibilities, and from time to time at the discretion of the UHSAA staff, the following ratings among others may be made and/or requested.

- \* Rating of officials by fellow officials
- \* Rating of officials by approved observers
- \* Rating of officials by school personnel i.e. coaches and administrators
- \* Rating of officials by the arbiter
- \* Evaluations by UHSAA staff or board members

## **SECTION H - Contact By Head Official**

It is highly recommended for the head official/referee to contact the school and other officials in the crew at least 72 hours prior to the contest. The head official shall also be responsible for travel arrangements. Lack of pre-contest communication should be brought to the attention of association representatives, the arbiter and the UHSAA executive staff.

## **SECTION I - Inclement Weather**

If there is any doubt that a contest might not be played due to inclement weather or some other reason, the officials should call the host school or the arbiter. (See Article VII for policy.)

## **SECTION J - Replacement Procedure**

If an official cannot work a game that was originally accepted on the contract, the arbiter must be notified immediately. The arbiter will be responsible to replace the official. Officials will not be permitted to find their own replacements unless assigned to do so by the arbiter. Officials not using this procedure may be subject to penalties and fines. In a case where an official is not replaced due to a last minute change or emergency, the affected school should retain a JV official to work the varsity game.

## **SECTION K - Independent Contractor**

All officials registered with the UHSAA are independent contractors and must treat their officiating income accordingly. Registered officials are not guaranteed contracted games at any level.

## **SECTION L - Address Changes**

It is the responsibility of the official to notify the UHSAA and the local assigner of any change in registration form information (i.e. address, phone number, email address, etc.). Personal information must be updated by the official on the arbitersports.com website.

## **ARTICLE III** **SCHOOL RESPONSIBILITY**

### **SECTION A - Protection of Officials**

A school shall have the moral responsibility to protect the officials and their belongings and furnish dressing facilities that provide adequate privacy. School personnel shall not invade the privacy of the officials' dressing facilities. It is not appropriate at any time for coaches or fans to enter the officials' locker facilities. All violations of this nature should be reported to appropriate UHSAA staff for inquiry. Rules are now in place that could penalize offenders with at least a one game suspension for their behavior toward officials after games.

### **SECTION B - Notifying Official**

A school is responsible for notifying the arbiter and the assigned official(s) if a contest has been canceled. It is recommended the schools should notify the arbiter and officials by noon the day of the game, or a reasonable time prior to the game, if weather or other circumstances require the cancellation or postponement of the game. Any extenuating cases may be submitted to the arbiter for his decision.

### **SECTION C - Game-Contest Management**

1. A Game-Contest Management Director shall be appointed for each contest. His duties shall be to:
  - a) Establish pre-game lines of communication that provide knowledge of facility locations, time of access, verification of pre-game meetings and contest times.
  - b) Arrange for officials and teams to be met and provide access to dressing facilities at prescribed times. It is recommended that contest officials arrive as a group.
  - c) Supervise or be responsible for the timely administration of pre-game activities, ensure that contests begin on time and make adjustments in pre-game programs if necessary.
2. Adequate sideline and crowd control shall be maintained throughout the contest. Only authorized personnel shall be permitted along the sideline or playing area; spectators will not be permitted in that area. Preferably, sideline access credentials should be issued and strictly adhered to.
3. Officials shall be escorted from the area of play to the dressing facilities or meeting site at halftime and at the conclusion of the contest. Coaches and media are not permitted in the dressing facility. (For further guidelines, consult the UHSAA Sportsmanship Handbook.)
4. If needed, officials shall be provided with an escort to their means of transportation after the contest. It is recommended that officials leave as a group.

## **ARTICLE IV** **MILEAGE**

### **SECTION A - Assigning**

Whenever possible, the arbiter will assign officials so they travel a common route by shared transportation to contest sites. The arbiter will assign officials placing the proximity of schools and availability of officials as first consideration. Rotation of officials to schools is secondary. Officials should not, however, work the same school twice within a 14-day period prior to the state tournament.

## **SECTION B - Mileage**

1. Mileage expense fees shall be paid at the rate of:

\$0.40 per mile for round trip miles over 50 (paid to one driver only).

\$0.05 per mile for round trip miles over 50 for all riders

Mileage will be paid along with payment for working the game.

2. If a common route is followed, driver's mileage shall be paid to the official coming from the most distant point in relation to the contest site. The remaining officials shall receive riders' mileage rates. In the event all officials working the contest cannot follow a common route, the driver's mileage **rate should be paid** to officials coming from different directions in relation to the contest site.

Officials' driver and rider mileage shall be compiled from UHSAA computer records at the close of each tournament. Any changes or substitutions not received by the UHSAA office before the close of business on game day may result in non-payment of fees. It shall be the official's responsibility to correct any problems that may occur as a result of failure to submit the proper mileage.

## **ARTICLE V** **CONTRACT ASSIGNMENTS**

### **SECTION A - Regular Season Contract Assignments**

The arbiter or assigner for each school or region shall determine the procedure of regular season assignments. The crew concept may be used in some sports only with the approval of the UHSAA.

### **SECTION B - Selection Criteria for State Tournaments/Post Season Assignments**

The method used for selection of officials to work tournaments leading to and including state championship playoffs shall be:

- Recommendations from local area officials' organizations.
- Should not have more than two turn backs in any contract period.
- A Part 2 exam must be passed with a score of 90% to qualify for the selection procedure. If the test is failed there will be no make-up.
- Required attendance at pre-season UHSAA rules clinic **or completed online by required date** (not valid after first date of Part II test).
- Required attendance at local officials associations meetings.
- UHSAA staff shall make final tabulation.
- Must be a registered and a certified UHSAA official.

### **SECTION C - Assigning Procedure for State Tournaments**

The UHSAA executive staff and arbiter shall use the following procedures for assigning officials to work tournaments leading to and including state championship playoffs in all sports.

1. Schools shall be divided into groups: 1A, 2A, 3A, 4A and 5A.
2. A list of qualified officials will be requested from each local officials association representative. Those qualified must meet the criteria listed above in Article V, Section B.
3. Information and ratings from officials associations, independent evaluations, coaches' recommendations, etc.

Note: It is the philosophy of the UHSAA that the most competent and qualified officials be awarded post-season assignments. Consideration with regard to geographical location and affiliation will be a secondary consideration to the responsibility to provide qualified and competent officials at contests.

**ARTICLE VI**  
**OFFICIALS ROSTER**

The officials' list **available online** shall contain the following information for officials who have registered at the time the packets are mailed:

\* Name            \* Phone Number(s)            \* Address            \* Email Address

**ARTICLE VII**  
**OFFICIALS CLASSIFICATION**

**SECTION A - Classifications and Requirements**

Officials will be classified by position (referee, umpire, linesman, etc.) and given a numerical ranking or rating determined by the local officials association. Those rated a 100 will receive more assignments than those rated a 200 or lower. Officials rankings may be questioned by UHSAA staff for review by the officials association. The rating system is a tool to assist the arbiter and UHSAA office in assigning regular season and post-season contests. The UHSAA staff may assign any official to work a contest as long as they meet the requirements listed in Articles II and V of this guidebook.

The classification of an official registered with the UHSAA shall be determined by the State Officials Board for that sport. Such recommendations, as well as the final decision on classification, shall be based on, BUT NOT LIMITED TO, the criteria stated above.

**SECTION B - Out-Of-State Officials**

An official moving into Utah with a minimum of two years out-of -state officiating experience in a state high school association or college conference will be required to have a letter of recommendation mailed directly from such association or conference to the UHSAA. The official's past experience will be taken into consideration, along with their Utah test score and floor, field and/or mat observation, in determining what classification/ranking shall be established. The classification/ranking will be determined by the local association and the UHSAA.

**SECTION C - Reinstatement - Inactive Officials**

Upon recommendation from the arbiter and agreement of the officials association, an official who has been dismissed may be given the opportunity to be reinstated as a J.V./sophomore official.

An official voluntarily inactive for a period of one year may be reinstated at the classification held prior to becoming inactive. An official voluntarily inactive for two or more years must return as a J.V./sophomore official (classification 4). Past experience, test score and field, floor and/or mat observation will be taken into consideration when determining classification for the following season. Officials wishing to be classified inactive for one year should forward written request to the association president and UHSAA office.

**SECTION D - Demotion - Suspension - Dismissal**

The State Officials Board, upon recommendation of the arbiter, may demote, suspend, and/or dismiss an official based on, but not limited to, the following criteria:

1. Returning two assignments without sufficient cause; failure to appear for assigned contests without sufficient cause; late arrival at game sites without sufficient cause; use of tobacco (smoking or chewing) on school grounds; use of profane language on school grounds; and use of drugs or alcoholic beverages on school grounds or in such a manner as to affect one's ability to perform official duties.
2. Failure to perform in accordance with the recognized standards found in the National Federation Officiating Manuals, including knowledge and interpretation of the rules, mechanics, personal appearance and physical conditioning.

3. Conviction or admission of any felony, misdemeanor, public offense involving moral turpitude or being connected with any illegal gambling interests involving any high school sports competition.
4. Charges or allegations of any felony, misdemeanor, public offense involving moral turpitude or being connected with any illegal gambling interests involving any high school sports competition.
5. Failure to cooperate with the UHSAA or its policies. An official shall not pursue a course of action, which, in the opinion of the State Officials Board, is detrimental to the welfare, reputation or interests of the UHSAA or its member schools. This may include inappropriate comments in the media or any action that discredits fellow officials, its association or the UHSAA.
6. Failure to attain a minimum score on the Part 1 examination.

Any demotion in rating or standing within an association should be declared in writing to the official, the arbiter and the UHSAA staff.

### **SECTION E - Interstate Reciprocity**

An official residing in a state bordering Utah may qualify to officiate in Utah provided the following criteria are met:

- \*Registered with their particular state association.
- \*Passed and achieved a grade ranking required by UHSAA by-laws on the written test on the National Federation of State High School Associations for that sport.
- \*Paid the current \$10 fee per sport in Utah.

## **ARTICLE VIII**

### **UHSAA POLICIES AND PROCEDURES REGARDING OFFICIALS**

#### **SECTION A - Protests**

All protests concerning the outcome of a game or contest must be made and concluded by appropriate officials and school leaders prior to the end of the protested game or contest. After a game or contest has been completed, protests regarding the outcome are not allowed. No protest shall be considered if the protest is based upon a judgment call of an official.

In essence, a protest by a coach or school must be made and concluded at the game site. Officials involved in a protested game should conference with their partner, and on the basis of National Federation rules and UHSAA guidelines, conclude with a ruling that shall be binding and final. Officials should involve school administrators and coaches and refer to the UHSAA staff for further discussion if necessary. An inquiry may be made as to the outcome of an official protest; however, all protests must be concluded before the conclusion of the contest.

Officials are advised to be patient and thorough in games that are protested. Take the time necessary to sort out the conflict and get it correct before moving on with the game.

#### **SECTION B - Certified Officials**

Only certified officials shall be used in all levels of high school competition. Any exceptions to this regulation should be reported promptly to the UHSAA Supervisor of Officials and offenders will be subject to suspension and/or fine. **The requirements to be certified are: registration with the UHSAA, complete and pass Part I test with the required score and view in person the rules clinic or view it online by the required dates.**

## **SECTION C - Officials Committees**

At the discretion of the UHSAA staff, there may be an officials committee or organization for each sport. No officials committee or association shall censure a school or coach. All censures of coaches will come through the UHSAA only.

## **SECTION D - School Violations**

When reporting a violation or unusual situation involving a school, a written report must be sent to the UHSAA office immediately following the contest. All unsportsmanlike ejections must be called or emailed to the **arbiter** within 24 hours of the contest. Failure to comply may result in loss of **game assignments**. Upon receipt of the report, the UHSAA may investigate. The UHSAA office will handle any appeal from a member school. **The calling official is responsible to report.**

## **SECTION E - Performance - Conduct**

Officials will be expected to perform in accordance with the recognized standards and criteria developed for officiating; included therein -- knowledge and interpretation of the rules, mechanics, personal appearance and physical conditioning. The conduct of an official shall at all times be in a professional manner both on and off the field, court or mat. All criticisms of an official's performance or ability must be in writing, signed by a principal or school administrator and submitted to the UHSAA. If deemed necessary, the UHSAA will investigate and report his or her findings to the Officials Association for necessary action, if any.

The official in question may be requested to submit a written report to the UHSAA executive staff for review and disciplinary action if necessary.

## **SECTION F - Breach of Contract/Fines**

An official or replacement that does not honor a contract assignment or follow the replacement procedure outlined in Article II Section J will be fined \$25.00 to be paid to the UHSAA. Such fine shall be paid within 10 days from the breach of contract. No further games will be assigned until the fine is paid. Officials are required to work all games that are **accepted on the arbiter**. In the event an official is more than 1/4 late to a contest, the paying school has the right to deduct the \$25.00 from the game fee check. Officials failing to show up for any of the game will lose one game fee and will not be assigned further games until the fee is paid to the UHSAA.

## **SECTION G - Change of Policy Procedure**

Any request for a change in policy shall be submitted to the UHSAA in writing. A meeting with the UHSAA executive staff may be arranged if it is deemed necessary and appropriate.

## **SECTION H - Grievance Procedure**

Officials' grievances shall be submitted in writing to the local association or chapter president. The president shall arrange a meeting with the State Officials Board if he/she deems further discussion is necessary. If the official filing the grievance is not satisfied with the State Board ruling, he/she may appeal to the UHSAA staff, whose decision is final.

## **SECTION I - UHSAA Sportsmanship Policy**

### **1. Unsportsmanlike Ejections**

If the actions of a coach or participant become unsportsmanlike, the official should warn the coach or player that a continuation of unsportsmanlike conduct will result in ejection from the contest.

An official shall not be hasty in his decision and should allow the coach time to correct his conduct. After ejection from a contest, a coach shall be permitted no more than **one (1) minute** to vacate the premises. Players **ejected** shall be restricted to the bench and become the coach's responsibility.

Football, baseball and soccer premises include the entire fields and seating area. The coach shall not be allowed to remain inside the park to watch the game. In basketball, volleyball and wrestling, the premises include the entire area of the contestants and spectators. The principle of "out of sight, out of mind", shall guide officials in what limits the ejected coach is entitled to.

Immediately following the contest (no later than 24 hours), the **calling** official must notify the UHSAA office of any unsportsmanlike ejection. First notify by telephone, and then in writing by fax (801-566-0633) or email [petty@uhsaa.org](mailto:petty@uhsaa.org)). Should further investigation be necessary, an inquiry will be conducted by the UHSAA.

All ejections must be reported to the UHSAA office. Failure to do so may result in regular season game suspension or loss of post-season privileges. This rule applies to all levels of participation (freshman, sophomore, junior varsity and varsity competition).

All unsportsmanlike ejections carry a one game suspension from playing or coaching. There is no distinction anymore with regard to fighting, however, a fighting ejection does carry a **minimum** two (2) game suspension. All sports are now subject to this policy unilaterally. It is your responsibility as an official to follow this procedure. Officials are NOT given the authority to act as administrators in making decisions regarding the enforcement of the sportsmanship policy. Coaches or players berating officials at the conclusion of a game are under the same restrictions as within the game, and those incidents should be reported to the UHSAA, as it may necessitate a one game suspension.

## 2. Unusual Situations

In addition to unsportsmanlike ejections, anything deemed unusual regarding behavior or actions of a school administrator, coach or player, should be communicated to the UHSAA in writing. If necessary, an inquiry will be made by the UHSAA executive staff.

### **SECTION J - Suspended Game Procedure**

**DEFINITION:** A suspended game is a contest where the game/contest is stopped because of weather, mechanical or facility problems.

**PROCEDURE:** The point of suspension will be marked in the scorebook for future reference. A tentative date for resumption of play will be decided at that time and the officials will be notified. (The same officials should complete the game when possible.) If there is more than one suspension, they will be made up in the same order as they were suspended (i.e. a Tuesday suspension will be made up before a Wednesday suspension in the same week).

All games/contests will continue from the point of suspension until the game is completed. Lineups will remain the same as they were at the time of suspension. Pitching restrictions will remain in effect for baseball (14 innings per calendar week: Sunday 12:01 am through Saturday 12:00 midnight). In baseball and softball, if five innings are completed and suspension occurs, the game is considered complete unless the game is tied. At that time the suspended game rule will apply.

**METHOD OF PAYMENT FOR OFFICIALS:** See "General Payment Information" #6 on page 4.

**ARTICLE IX**  
**TELEPHONE CALLS**

1. UHSAA will not accept collect calls under any circumstances.
2. If it is necessary to contact the UHSAA office, please state your business to the secretary and she will connect you with someone who can answer your questions.

**ARTICLE X**  
**INSURANCE COVERAGE**

All UHSAA officials are covered by a secondary liability insurance policy, which is included in the registration fee.

Primary coverage for injury and liability insurance will be the personal responsibility of the official. If the official does not have any insurance the UHSAA insurance through NFHS will be in effect. This plan includes \$1,000,000.00 liability protection, and limited coverage in Accident Medical.

In the event of an injury while officiating or a possible liable suit, contact the UHSAA for directions.

**ARTICLE XI**  
**UNIFORMS AND EQUIPMENT**

Officials assigned by the arbiter will be required to wear the uniform as indicated in the approved National Federation Rules publication for each sport. All members of an officiating crew must wear the same uniform for all varsity, junior varsity and sophomore contests.

**BASEBALL**

Uniform

- \* Powder blue short-sleeved sport shirt, blue or red major league shirts. Both officials must wear the same shirt. The powder blue is the shirt to be worn if an agreement cannot be reached.
- \* Gray trousers.
- \* Designated umpires cap (blue).
- \* Black shoes with black shoelaces (plate umpire should wear shoes of safety design).
- \* Black socks.
- \* Black belt 1-1/4 to 2 inches wide, if worn.
- \* No jewelry.

Equipment

- \* Ball and strike indicator.
- \* Plate brush.
- \* Protective supporter and cup.
- \* Watch.
- \* Chest protector.
- \* Shin guards.
- \* Pencil.
- \* Sturdy mask.

NOTE: Base umpire does not wear ball bag.

## **BASKETBALL**

### Uniform

- \* Vertically striped black and white short sleeved knit shirt. V-neck shirts are recommended, turtlenecks not permitted. No wide panel shirts allowed.
- \* Black trousers (no flares and beltless).
- \* Black shoes (must be predominantly black) with black shoelaces.
- \* Black socks.
- \* No jewelry.

NOTE: Recommended black jacket with UHSAA approved logo be worn before games and half-time.

### Equipment

- \* Fox 40 whistle.
- \* Black lanyard for whistle.
- \* Second emergency whistle.

## **FOOTBALL**

### Uniform

- \* Black and white vertically striped (1 inch) long or short-sleeved knit shirt with knit cuff and collar.
- \* Standard all white tapered knickers with an overlap no more than four inches below the knee.
- \* Northwestern striped stockings or one-piece stocking may be worn but entire crew must wear same style.
- \* White socks worn inside black stockings.
- \* Black shoes (must be predominantly black) with black shoelaces.
- \* Black football cap with white piping. For identification purposes, referees shall wear a solid white football cap.
- \* Black belt 1-1/4 inches wide.
- \* Black and white vertically striped jacket, if worn during the game.
- \* **Approved all weather pants during designated games.**

### Equipment

- \* Fox 40 whistle.
- \* Beanbag to mark non-penalty spots.
- \* Pencil.
- \* Device for tracking number of downs.
- \* Game card.
- \* Penalty marker (15" X 15" light gold flag w/clip or weight).

## **SOCCER**

### Uniform

- \* Standard shirt is the gold short-sleeved or long-sleeved shirt with black pin stripes, black collar and black cuffs. Shirts of other colors may be worn. The shirts of all officials shall be the same color and same sleeve length.
- \* Solid black shorts.
- \* Black shoes with black shoelaces.
- \* Black socks with three white stripes.
- \* Black warm-ups with white trim.

- \* Black caps may be worn; must be solid black.
- \* Black belt 1-1/4 to 2 inches wide, if worn.
- \* No jewelry.

### Equipment

- \* Coin or flipping disk.
- \* Two whistles.
- \* Yellow and red card.
- \* Two assistant referee flags.
- \* Timing device.
- \* Game record book.
- \* Pen or pencil.

## **SOFTBALL**

### Uniform

- \* Powder blue short-sleeved sport shirt, may be new mesh powder blue jersey.
- \* Gray trousers.
- \* Designated umpire's cap.
- \* Black shoes with black shoelaces.
- \* Black belt 1-1/4 to 2 inches wide, if worn.
- \* Navy blue socks.
- \* Navy blue jacket.
- \* No jewelry.

### Equipment

- \* Watch.
- \* Ball and strike indicator.
- \* Ball bag.
- \* Pencil.

NOTE: Plate umpire shall wear mask with throat protector and carry plate brush -- chest protector optional

## **VOLLEYBALL**

### Uniform

- \* White 3-button placket polo shirt (no logos allowed).
- \* Black slacks.
- \* Black shoes.
- \* Black socks.
- \* No excessive jewelry.

## **WRESTLING**

### Uniform

- \* Vertically striped black and white knit short sleeved shirt.
- \* Black trousers.
- \* Black belt 1-1/4 to 2 inches wide, if worn.
- \* Black gym shoes or black wrestling shoes with black shoelaces.
- \* Black socks.
- \* No jewelry.

Equipment

- \* Coin or colored disk.
- \* Whistle.

**ARTICLE XII**  
**GENERAL PLAYING RULES**

**SECTION A - General**

All sports, with the exception of wrestling, soccer and baseball, follow all the rules and regulations as written in the National Federation Rule Books.

**SECTION B - Baseball and Softball Speed-up Rules: Adopted by guidelines in NFHS rulebooks.**

Run Rule: Games shall be called after five or more innings when either team is behind ten or more runs.

**SOFTBALL ONLY**

**Tie Game:** In a tie game, the international tiebreaker rule begins in the 8th inning or after the time limit expires. At the start of the 8th inning before the first batter begins her turn at bat, the last batter who hit in that teams half of the last inning will assume a position at second base. This means that the first batter in the top of the 8th inning will hit with a runner on 2nd base and no one out. The same procedure will continue in each half of the inning until a winner is determined.

**Time Limit:** There are no time limits in any classification varsity games, however, there is a one and one half hour time limit in all classification games at the sub-varsity level.

**SECTION C - Communicable Disease Precautions**

A player or coach who is bleeding, who has an open wound or who has blood on his/her uniform shall be prohibited from participating further in the game until appropriate treatment has been administered. If medical care or treatment can be administered in a reasonable amount of time, the individual would not have to leave the game. The length of time that is considered reasonable is the judgment of the referee/umpire.