

EXECUTIVE COMMITTEE MEETING

August 12, 2015

Members present: Rod Belnap, Ryck Astle, Tom Sherwood, Tim Brantley, Greg Wilkey, Mike Browning, John Penrod, Mike Mees, Trever Wilson, Wade Murdock, Royd Darrington, Randy Madsen, Craig Morris, Bob Peterson, Wade Woolstenhulme, Stan Young, George Bruce, Jim Wood, Craig Hammer, Marc Hunter, Rob Cuff, Kim Monkres, Ryan Bishop, Josh Taylor and Jeff Cluff. Excused: Rob McDaniel and Brad Smith. Roberta Hardy was not in attendance. Minutes: Jeanne Widerburg.

1. **Welcome and Chairperson Business:** Mr. Hammer welcomed everyone to a new year. He excused Robert McDaniel and welcomed John Goldhart from Murray HS who was representing Region 6.

A. Welcome to a new year:

(1) New members were introduced:

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|-----------|-------------------------------------|
| Region 2 | Ryck Astle, Layton HS |
| Region 5 | Greg Wilkey, Bountiful HS |
| Region 6 | Robert McDaniel, Cyprus HS |
| Region 10 | Trever Wilson, Stansbury HS |
| Region 12 | Royd Darrington, Juab HS |
| Region 13 | Randy Madsen, South Sevier HS |
| Region 16 | Wade Woolstenhulme, South Summit HS |

(2) New UHSAA Staff Members: Mr. Cuff introduced Dave Vande Veegaete who is the new director of wrestling. Dave is also the athletic director for Granite School District. He will be assisted by Josh Taylor. Mr. Vande Veegaete said he was excited for the new position and is willing to be a resource in any manner. Josh Taylor will be assisting and helping with weight management. He also announced that Curt Pettingill has been hired to fill the receptionist position in the office. Mr. Pettingill has worked doing stats for the UHSAA previously. He is well known in the Davis County area.

(3) New UHSAA Member Schools (American International School of Utah, American Prep Academy (Draper), Daniel's Academy, Liahona Academy, Water Canyon.

(4) 146 UHSAA Member Schools: Uintah River has withdrawn their membership to participate in the charter leagues. There are 105 football schools including three schools with independent status (Whitehorse, Monument Valley and Ogden). Independent Status may be obtained sport by sport. These independent members are not post season eligible and they can create their own schedule. Teams that play them can receive an extra contest limitation.

B. Pledge of Allegiance/Patriotic Thought: Mr. Belnap shared his experience when he interviewed his grandfather who reflected on his brother Vernon who died in the war. He described the last time he saw his brother in such details as the creases in his hat and starch in his uniform. He remembered the price his brother paid when he died on Feb 21, 1945, when Japanese kamikazes sunk the USS Bismarck. By the time of rescue, 323 people had died.

Mr. Belnap said he visited the Hooper Cemetery recently and reflected on those who lost their lives. He quoted from the movie, Private Ryan, where he asked, "Did I live a good life? Am I a

good man?” Mr. Belnap said the members are in that pursuit to remind students to live a good life. May the time and years count for each of them to make life worthwhile. He then led them in the pledge of allegiance.

C. Reverence/Thought: Mr. Tom Sherwood reported he had gone back to school and it has been a great experience. It has brought to his attention, regardless of anyone’s religious beliefs, that human beings have an eternal soul. Because of his education, it has reawakened in him the huge responsibility he has to serve the students and help students carry with them what they learn. It has been a pleasure to serve on this Committee because the spirit of the members is to act in the best interests of Utah students. He then offered a prayer.

D. NFHS Summer Conference: Members shared their experiences of the summer conference. Attendees felt it was a great experience and felt the breakout sessions were very informative. The problems are similar, but there are unique geographic challenges. It is an opportunity to be a part of the greater whole. The positive coaching model helped to reflect on the type of coaches being hired. Mr. Hammer said it makes him feel good about the direction of the UHSAA. Mr. Penrod feels the staff is leading a great organization and leads the country on many issues. Mr. Hunter reported he had talked with Bob Gardner, NFHS Executive Director, who was very complimentary regarding Mr. Cuff and Mr. Hammer and he thinks highly of Utah. Next year’s conference is in Reno, June 28 to July 2.

E. Minutes of Previous Meeting – June 3, 2015 (summary on UHSAA website):

MOTION: Mr. Morris motioned to approve the minutes of June 3, 2015. Mr. Bruce second. Motion carried.

2. Board of Trustees Meeting Report – June 11, 2015 (summary on UHSAA website): Mr. Penrod reported the meeting.

- Ms. Betts chaired the meeting and acknowledged the outing BOT members
- Mr. Thompson announced his resignation
- Winter and spring financial reports
- Spring ejection report
- Spring activity reports
- 2015-16 Calendar was reviewed and approved
- USI – insurance package was discussed and approved (liability and catastrophic)
- Corporate sponsors and marketing
- Heat acclimatization
- Register My Athlete
- New UHSAA website
- NFHS Network school program
- Constitution/By-laws considerations
- Sportsmanship Committee
- Student Leadership Conference
- 4A/5A Duals Wrestling Tournament in January 2016
- BOT determined to not sanction diving for 2015-2016 school year
- Realignment Committee report
- Legal items were presented by Mr. Van Wagoner
- 1st Annual UHSAA Summit for administrators was announced

- Articles were provided regarding education-based activities

3. **UHSAA Procedures and Materials:** Mr. Hammer reported the new members were given an orientation of these materials (pp. 1-35) prior to the general meeting. The staff and Mr. Hammer did a quick overview and highlighted the information for all members.

- Classification Chairs: (might call a meeting prior to the general meeting)
 - 1A Stan Young
 - 2A Bob Peterson
 - 3A Wade Murdock
 - 4A Mike Browning
 - 5A Tom Sherwood
- Lodging – contact Amy or Kathi at the UHSAA office
- Reimbursements - .575 for mileage and meals up to \$40/daily. Receipts required.
- UHSAA Awards – Distinguished Service Award, Super Fan, Circle of Fame and NFHS Hall of Fame – all due November 1
- 3A/3AA Football Representatives/Contact:
 - 3A North Wade Murdock
 - 3A South Royd Darrington

 - 3AA North Trever Wilson
 - 3AA South Mike Mees
- Invite BOT members to the region meetings

4. **Academic All-State Deadlines in September:** Mr. Hammer reminded members of academic all-state deadlines. Important!

5. **Sportsmanship Committee:** Ms. Monkres reported the sportsmanship “Raise the Bar” program was beginning its sixth year. Some schools have completed their five stars and will be receiving a new banner. Schools with zero ejections will also be receiving an additional banner. She referred members to the sportsmanship page on the UHSAA website.

6. **UIAAA Business:** Mr. Hunter distributed a flyer for the UIAAA New Administrator’s Meeting on September 9 at the UHSAA Office. The training is for principals, assistant principals and athletic directors. Next year’s AD Conference will be on April 13-16. Mr. Cuff reminded members that there is a region handbook template on the UHSAA website. If members send region handbooks to Mr. Taylor they will be posted on the UHSAA website. Mr. Hunter said the template includes a round robin schedule for sixteen and eight teams and a home and away schedule for basketball.

7. **Ready-Reference Calendar Guides (refer to uhsaa.org):** Mr. Hammer encouraged members to use the ready-reference guides. It is very helpful for coaches. Please share this with every region. Mr. Taylor displayed the calendar information on the UHSAA website.

8. **Calendar (pp. 37-42):**

A. 2015-16 Calendar:

(1) 3A Basketball: Mr. Bishop suggested that SUU could host this year and then move the tournament north next year.

MOTION: Mr. Mees motioned to hold the 3A Basketball Tournament at SUU. Mr. Darrington second. Motion carried.

(2) Unified Track and Field and Soccer Site: Mr. Taylor reported Copper Hills has hosted track and field the last two years, but depending on which schools participate, a site determination will be made. Hillcrest has hosted soccer for the last two years, but again, a site will be determined when participating schools are known.

(3) Spring Golf Sites: Mr. Bishop said the UPGA were not able to confirm sites. When he has the sites, he will email them to the members. It will be discussed at the September meeting. They are working to schedule 1A on a Wednesday and Thursday.

(4) 4A Theatre: Mr. Bishop said Murray is unavailable to host 4A Theatre. A new site needs to be obtained. Spanish Fork hosted last year.

B. 2016-2017 Tentative Calendar: The tentative calendar will be coming soon.

C. UHSAA Handbooks: Ms. Monkres encouraged members to refer to the UHSAA Handbook online and ensure they are looking at the most current update.

9. UHSAA Items:

A. UHSAA Website Overview: Mr. Taylor pointed out the UHSAA News tab. Email blasts will be added to the UHSAA News tab list for reference.

B. RegisterMyAthlete (RMA): Mr. Taylor reported this is the second year with RMA. He thanked everyone for making the program a success. They are working on transferring students to a different school on RMA by an administrator so students don't need to enter their profile information again when registering at the new school. The checklist would sent them to the transfer information.

C. Sports Try-Out Checklist Form: This information creates the email notification to both the old and the new school of a transfer student. Mr. Taylor asked when the sending school receives the email, would they consider a link that gives the principal an opportunity to note if there are concerns or not? This would allow the staff immediate feedback if there are issues with the transfer.

D. Eligibility Lists: With RMA, the eligibility lists are automatically generated. Please verify that rosters are complete. Opponent team rosters are available for game day programs.

E. Media Guides and Programs: Mr. Taylor will send notifications requesting team photos.

F. Yearly Results/Record Book: Mr. Taylor said there is an online form for records and he asked them to encourage coaches to update the information each season.

G. NFHS Network School Broadcast Program (pp. 43-44): If schools are interested in web-streams of the regular season events, the NFHS Network will provide software to make this happen. The school would need to provide a laptop, camera and a student announcer. Revenue share is generated for the school by patrons subscribing to the NFHS Network to view those games being streamed. If a school gets a good following, it could be a good revenue maker. NFHS Network offers day passes (\$7), seasonal passes, and yearly passes.

10. Corporate Sponsorships: Mr. Bishop reported.

A. LRG Update: Mr. Bishop said this is the licensing agreements that generate revenue for the schools. The licensing fees have been distributed to the schools for 2014-2015.

B. KJZZ Media Partners/Streaming Partners: Mr. Bishop reminded members that the UHSAA contracts are for post season only. If UHSAA tickets the event, the UHSAA owns the rights. KJZZ has 4A/5A basketball and Centra Com has 1A/2A/3A basketball. Mr. Taylor has worked diligently with the streaming partners (DDM and NFHS Network). They are coordinating the events each will cover. KJZZ is still is under contract and in year three of a five year contract. Other groups interested in broadcast rights have contacted the staff. If there are questions on rights, please contact the UHSAA office.

C. Other Sponsors: Les Schwab has renewed and increased their sponsorship. Please recognize and work with them at their individual stores. Utah Dairy Council is once again doing the chocolate milk give away. Registered Physical Therapists (RPT) renewed for another two years.

D. MaxPreps: Mr. Taylor reported that the information on the UHSAA website sport pages is generated from MaxPreps. If scores are missing, the information is not being provided to MaxPreps. We encourage schools to use MaxPreps for accurate records and scores for post season bracketing.

E. Hotel Accommodation Partners: Mr. Bishop encouraged members to look at our hotel partners on the UHSAA website. There is a link that indicates the hotel rate being provided to schools. Crystal Inn is a big supporter and has a \$79-84 rate for teams and in some locations it includes dinner and all locations breakfast. Please look for additional partners on the website.

11. Coaches Training:

A. District/School Responsibility (p. 45): Mr. Bishop reviewed the training available on NFHSlearn.com. It is a great resource for coaches and is available for schools to use in training coaches.

B. Criteria for Certification: Mr. Bishop reviewed the criteria for certification: (1) Fundamentals of Coaching (or PE major/minor or coaching minor or dance minor or endorsed to teach PE); (2) current CPR certification; (3) current First aid certification; (4) Background check; and (5) Concussion training annually. (UHSAA By-Law Article 5, Section 1)

If districts or schools are looking to train trainers to teach the Fundamentals of Coaching, please contact Mr. Bishop. NFHSlearn.com keeps a data base of the individuals that have completed the courses.

12. Ejection Procedures: Mr. Cluff reminded members if an ejection occurs, an administrator will receive an email from the UHSAA Office. If the official doesn't turn in the report, the principal or administrator is still responsible to ensure that athlete/coach sits out a game. When the official files the report (due within 24 hours), the school will receive an email and requires a coach to pay a fee and complete a course or a student athlete to watch a sportsmanship video. The document is signed and returned to the UHSAA.

13. Officials:

A. Online Registration and Background Checks: Mr. Cluff said that over 1200 officials have registered and to this point there have been no hits on the background checks. Live clinics have been held and now the online training is available. We need schools to help us recruit and retain officials. Former players are a great resource. The “2020 Program” is being initiated in which veteran officials are encouraged to find and mentor a new official to take their place.

B. Ref Pay Update: We encourage schools to use RefPay. Mr. Cluff said Arbiter Works is now available for paying custodial staff, ticket takers, event management, etc. There is a fee, but the 1099 is issued if directed by the district/school.

C. **2015-16 Pay Scale (pp. 47-48):** Mr. Cluff stated there is not an increase in the game fee, but the mileage increased to .44 cents for driver and rider mileage to .09 cents.

14. **First Annual UHSAA Summit (p. 49):** Mr. Cluff said the staff is excited to be hosting the First Annual UHSAA Summit. He credits the new staff members for implementing this event. Page 49 provides information for the summit and registration will be done online. There will be two general sessions, three breakout sessions and a free lunch. A national program will be introduced, “Anyone Can Save a Life” and a manual for attendees. The staff would encourage at least one representative from each school at one of the locations.

September 16 @ Maverik Center
September 17 @ Sevier Valley Center

15. **Region Visits by Staff (p. 50):** Mr. Cluff said the staff would be visiting region meetings and page 50 of the meeting packet indicates the assignments. The staff can speak on a topic or can interject as needed at the meetings. The staff appreciates the opportunity to meet with the regions.

16. **UHSAA Foundation:** The UHSAA Foundation is a separate body from the UHSAA. The committee members include: Jerry Bovee, Chair; Craig Seegmiller, BOT; Chris Neddo; Steve Laing; and Vicci Gappmayer. The Foundation Board has again approved for the fifth out of the last six years a 100% reimbursement of the catastrophic premium (\$123,914). The reimbursement is supplemented by the UHSAA with \$40,000. The coverage is for every student participating in a sanctioned event including travel, practice and competition. Please review Item 19 in the Administrative Policy Section of the UHSAA Handbook. There are specific qualifications for travel coverage.

The Foundation has over 2.3M. It was established in 1999 and since 2010 has reimbursed schools for catastrophic insurance. Almost \$600,000 has gone back to schools from the Foundation. The endowment game revenue goes to the Foundation and that keeps it growing. It is appreciated when schools schedule a great matchup for the endowment games.

17. Follow Up Items from June 3 Meeting:

A. Golf: Mr. Bishop reminded schools that the etiquette clinic is required. Deadline for 2A-5A Boys is September 15 and 1A Boys and 1A-5A Girls is April 15.

B. Heat Acclimatization: Acclimatization needs to be considered for any sport, not just football, where heat is a factor. The heat acclimatization information is found on the UHSAA website.

C. Football (p. 53): Mr. Bishop introduced Matt Hammer, president of the Utah Football Coaches Association and Weber HS football coach. He discussed proposed changes to spring restrictions. The proposal is intended to be more specific to interpret the rule. Mr. Matt Hammer said they were motivated to simplify the guidelines that are in place currently for football spring restrictions (page 53). Coaches feel the proposed changes are more black and white and add clarity to the current rule. Mr. Young asked if the spring coaches would be concerned because it could impact the spring programs. Mr. Sherwood said his coaches encourage athletes to participate in multiple sports. Mr. Matt Hammer said the proposal would allow coaches the freedom and discretion to host the practice and develop the athletes as they would like and not just work with “3” which has been interpreted several different ways.

Mr. Browning asked if all coaches have been contacted. Coach Hammer said he had talked to about 45 coaches. He felt all coaches would support the clarification. It has not been to an ADEC meeting, but it has been discussed with some of the AD’s. Mr. Hunter said there is time to survey the schools (one vote) and then discuss in ADEC. A recommendation could then be made to the Executive Committee. Mr. Hammer asked members to discuss it in their regions. A decision could be made in November

D. Theatre/Drama Judges: Mr. Bishop said a training video is being created for the judges that the region representative would play at the beginning of the region events to help in judging consistency for region and state. Mr. Peterson reported his drama teacher is very appreciative of Mr. Bishop’s efforts in drama.

MOTION: Mr. Morris motioned to approve the development of a video to train judges for theatre/drama. Mr. Sherwood second. Motion carried.

E. Summer Moratorium (July 5-11, 2016): Mr. Bishop pointed out that the Summer Moratorium begins on a Tuesday. If schools want to adjust the moratorium, the request form is online and is due before June 1. The adjustment is for the entire school, not just one activity. The EC will approve each moratorium adjustment. Please discuss this at region meetings. Ms. Monkres said it is important that band (all activities) is aware of the moratorium. The UMEA is supporting the UHSAA Summer Moratorium.

F. Wrestling:

(1) Divisionals: Mr. Vande Veegaete reported that only two schools applied to host the 5A wrestling divisional – Jordan HS (5A) and Pleasant Grove (5A). These two schools will be hosting on February 5 and 6. Wasatch was the only school that applied to host the 4A Duals Wrestling divisional and Uintah will also host on February 3 and 4. 3A South divisional will be held at Cedar City HS or at SUU. The 3A North divisional site has not been determined. 2A divisional will be held at SVC in Richfield. 1A will possibly combine with 2A.

(2) 4A/5A Duals Championships: Mr. Vande Veegaete reported the top four in each region will compete at a quarter final match. The region champion will host the other three teams. It was suggested to look at basketball schedules for conflicts (Wednesday, January 27). UHSAA will ticket both days and will pay expenses to the host. The semis and finals will be held at the Maverik Center on Thursday, January 28.

18. Constitution/By-Laws Follow-Up: Mr. Cuff explained the following items to be discussed will serve as the second reading.

A. Practice Limitations: Mr. Cluff said the 20 hour contact limit would count competition days as 3 hours with one day off each week from August 1 to June 1 for athletics. This was approved as a first reading by the BOT. Members discussed that many band competitions take place in August. It was discussed to have separate dates for activities.

MOTION: Mr. Brantley motioned to recommend to the BOT the 20 hour practice limitation counting the competition day as 3 hours and one day off each week. It is effective August 1 to June 1 for athletics. Mr. Penrod second. It was discussed that activities should be from September 1 to August 1. The motion was amended by Mr. Brantley to include the activity dates September 1 to June 1 (music, theatre/drama and speech/debate). Mr. Penrod second. Motion carried.

B. Transgender Policy: Mr. Van Wagoner distributed a proposed transgender policy. He said the UHSAA has no expertise in determining gender. We do have expertise in competitive balance and the integrity of women's sports so we retain the right to review athletic eligibility with regards to gender. It is better for us to have a policy than to make a decision on an ad hoc, arbitrary or capricious basis. Schools will need to make a bona fide gender identification sufficient to permit participation in the gender specific sport. We are suggesting to schools and districts on the evidence presented and we are taking the position that a simple declaration of gender identification is not sufficient protection for the integrity of the sport. He recognizes this might not be the final policy with respect to the USOE and the legislators, but at least we are making an attempt to create a policy.

MOTION: Mr. Bruce motioned to recommend as a second reading to the BOT the transgender policy as presented by Mr. Van Wagoner. Mr. Morris second. Motion carried.

19. Legal Reports (executive session): Mr. Mark Van Wagoner discussed legal items.

MOTION: Motion to go into executive was made by Bob Peterson. Mr. Woods second. Motion carried.

MOTION: Motion to leave executive session was made by Mr. Sherwood. Mr. Penrod second. Motion carried.

Mr. Cuff announced this is Mr. Van Wagoner's 41st year serving the UHSAA. He received a round of applause for his outstanding service.

20. Reports:

A. Realignment Committee (p. 54): Mr. Cuff said the timeline can be found on page 54. The next meeting will be held September 2nd at 11:30 am.

B. 5A Athletics: Mr. Sherwood asked if any schools have adopted a drone policy. Mr. Cuff said there are no drones at the state sanction event. He said some regions adopt the UHSAA Chart for season games and therefore, would not allow drones.

C. 4A Athletics: Mr. Browning had nothing to report.

D. 3A Athletics: Mr. Murdock discussed the bracketing for tennis because Juab added tennis. Each region would qualify four.

MOTION: Mr. Murdock motioned to have 4 teams qualify for tennis bracketing. Mr. Darrington second. Motion carried.

E. 2A Athletics: Mr. Peterson had nothing to report.

F. 1A Athletics: Mr. Young reported because of Manila dropping, the baseball play-in game will be region 17 #2 vs 18 #4 on Saturday, October 3.

MOTION: Mr. Young motioned to accept the baseball play-in game as region 17 #2 vs 18 #4 on October 3. Mr. Wood second. Motion carried.

21. Election for Executive Committee Chairperson 2015-2017: Mr. Penrod motioned to elect Craig Hammer for another term (2015-2017) as Executive Committee Chair. Mr. Sherwood second. Motion carried.

22. For the Good of the Order: Mr. Cuff included with the agenda items articles in support of education-based activities. He said the staff is pleased with the “Raise the Bar” sportsmanship program and congratulated the schools that would be receiving their fifth star. The fifth star is red. New banners will be coming. Ms. Monkres said the schools with zero ejections would receive banners in September.

Mr. Hammer reminded them of the next meeting on Wednesday, September 30, at 9 am.

Meeting adjourned at 2:30.