



# Utah High School Activities Association Music Festival Adjudicator Contract

Revised 3-2-2017

The UHSAA, acting through the authorized Region or State Festival Chair indicated below, hereby **REQUESTS THE SERVICES OF THE FOLLOWING CERTIFIED ADJUDICATOR:**

\_\_\_\_\_  
(Name) (Work Phone) (Cell Phone) (E-Mail Address)

\_\_\_\_\_  
(Home Address) (City) (Zip)

Have you retired from the URS? Circle One: YES NO

### AS A FESTIVAL ADJUDICATOR FOR:

\_\_\_\_\_  
(Event Title) (Date) (Location)

### REGION OR STATE FESTIVAL CHAIR

\_\_\_\_\_  
(Name) (Cell Phone) (Email Address)

\_\_\_\_\_  
(Address) (City and Zip)

### MUSIC ADJUDICATOR

The following should be completed and signed by the adjudicator and returned within ten (10) days to the festival chair whose name appears above. Keep a copy of this contract for your records.

\_\_\_\_\_ I agree to serve as a festival adjudicator as stipulated above. I have reviewed each of the instructions for adjudicators on page two of this contract (as noted by signature) and agree to abide by the policies and expectations of the UHSAA and the UMEA.

\_\_\_\_\_ I will be unable to serve as requested.

\_\_\_\_\_  
(Adjudicator's Signature) (Date) (Certification Expiration Date)

### MUST BE COMPLETED BY THE ADJUDICATOR AT THE CONCLUSION OF THE FESTIVAL

**Total** distance traveled (round trip) minus 50 miles= \_\_\_\_\_ miles. **Check One:** Driver\_\_\_\_ Rider\_\_\_\_

Adjudication Start Time\_\_\_\_\_ End Time\_\_\_\_\_ **Total Hours Worked**\_\_\_\_\_

Check which of the following fees apply to the service rendered at the event:

- \_\_\_\_\_ \$ 25 an hour (1-2 hours adjudicating)
- \_\_\_\_\_ \$ 90 for half day (approximately 3-5 hours at the site)
- \_\_\_\_\_ \$140 for a full day (5+ hours at the site)
- \_\_\_\_\_ Check if mileage reimbursement is due (\$.46 per mile for all miles over 50 miles round trip)

Payment should be sent via mail no later than ten days following the completion of the adjudication services.

# UHSAA Music Adjudicator Agreement

Please read and sign at the bottom

- As an adjudicator, I agree to justify each rating by providing a concise written or verbal evaluation (if recorded) of the strengths and weaknesses of each performance. It is never appropriate to write 'see tape.'
- I will not give verbal or visual critique or assistance to students before or during a performance.
- I will arrive punctually to the festival. Time of arrival is no later than 15 minutes prior to the scheduled time of the first performance.
- I will wear professional business attire when I adjudicate at region and state events.
- I will assess the proper rating for a performance without discussion. I may discuss my decision on a rating with other adjudicators if I choose to, but I am not required or expected to do so.
- I will not attempt to coerce another adjudicator into changing a rating.
- Where possible, I will avoid adjudicating my own students.
- I will provide evaluation that is clear, encouraging and educational. I will include at least one positive comment in my critique. My comments will include recommendations for continued musical growth.
- I will evaluate the festival performance without bias from other factors.
- I will not let anger, ego, or fatigue affect judgment.
- I will not attempt to solicit students for my private studio or program while adjudicating Region or State Festivals.
- I will not disseminate any gifts or products to students following a performance.
- I will frequently review rubrics to improve rating consistency.
- I understand that Region Festivals qualify entries for the State Festival by awarding a Superior Rating I. A I- rating or lower does not qualify the entry for State Festival participation. A large ensemble, however, may qualify for State with three I's or two I's and one I-. If there are only two adjudicators for the event, two I's are required to qualify for State.
- I have reviewed the UHSAA Music Music Policies (<http://www.uhsaa.org/Publications/Handbook/ActivitiesSections/Music.pdf>) at least once in the past calendar year.
- If I have any concerns after adjudicating a festival, I will notify the UMEA Adjudication Committee immediately. ([umea.us/grievance.php](http://umea.us/grievance.php))

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Signature of Adjudicator

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Date